

Join us as an Online Notary

Notary officers, do you want to be a part of India's digital transformation? Join us in modernising document notarisation through electronic signatures and online notarisation.

Qualifications and Requirements

1. You should be a registered Notary, with a valid notary licence under the Notaries Act 1952, preferably based in New Delhi.
2. You should have at least 1 year remaining in your notary registration.
3. You should have a mobile-linked Aadhaar card. The mobile number linked to your Aadhaar card must be accessible to you during notarisation meetings.
4. In case there are any pending / ongoing enquiries or complaints against you, pertaining to your notarial practice, you must bring them to our immediate notice with written information. We may reject your request / application at our sole discretion upon receiving this information. Failure to disclose such information would constitute grounds for termination and subsequent legal action.

Technical Ability

1. You should have a working knowledge of computers.
2. You should own a smartphone.

General Availability

1. You should be able to come to our Office (F-12, Jangpura Extension, New Delhi - 110014) on a regular basis.
2. You should be able to spend at least 2 hours upon each visit to our Office.
3. You should be able to come at least 3 times each week.

Onboarding process

1. To apply, please fill this Google form: <https://forms.gle/nkyMNYiazNM5pnVv8>.
2. You must upload a copy of your notary registration certificate and a copy of your Aadhaar card.
3. After the scrutiny of your documents, we will call you for an in-person interview at our Office (address given above).
4. If you are selected, you will be officially onboarded as a NotarEase Notary and we will sign and execute an Agreement with you.
5. Once onboarded, you will be given a notarease.com email address and you must only use this email address for all NotarEase related work.

Notes

1. Compensation shall be decided based on your availability and skill in terms of providing the online notarisation services.
2. You must maintain a high degree of confidentiality with all NotarEase related work.
3. You must maintain high standards of practice and professional ethics in your notarial practices - whether online or offline.
4. You confirm that you have read, understood and agreed to all NotarEase policies - including the Terms of Use, Privacy Policy and Refunds Policy - that can be found on <https://notarease.com/>.
5. You confirm and undertake that the information you have provided to us is true and correct.
6. You also confirm that the documents provided by you in support of your application are true copies of the originals.

Should you have any questions, reach out to us at hello@notarease.com.